

Minutes December 11th, 2017

The regular monthly meeting of the Board of Trustees of the Village of Greenwich met on December 11th, 2017 in the Board Room of the Community Center at 6 Academy Street in the Village of Greenwich. Present were Mayor Fuller and Trustees Vandewater, Brown, Taylor, and Edsforth, and Attorney Kelly.

Mayor Fuller opened the meeting at 7:00PM. A motion to approve the minutes from the regular Board Meeting held on October 11th was made on a motion by Trustee Brown, seconded by Trustee Vandewater, and carried by Trustee Edsforth. Trustee Taylor abstained due to his absence from that meeting. Vouchers from 17-291 through 17-342 in the General Fund totaling \$101,924.34, vouchers from 17-47 through 17-53 in the Water Fund totaling \$1,798.97, and vouchers from 17-44 through 17-47 in the Sewer Fund totaling \$1,577.40 were audited and ordered paid on motion by Trustee Brown, seconded by Trustee Taylor, and carried by all.

Department Reports:

Fire: Chief White reported 22 calls: 12 EMS, 3 fire alarm activations, 2 building fires, 2 motor vehicle accidents, 1 chimney fire, 1 service/good intent and 1 dispatched and canceled en route. Total member hours for the month of November was 563 hours. The new carbon monoxide multi gas meter arrived and will be placed in service next week. The membership voted to place a \$25,000 on a used rescue truck from a neighboring department using monies from their internal fund drives. The bids will be opened on December 12th. Repairs were made on the ER-321 pump valve, wipers, and seat belts were replaced. E-323 had its wipers replaced, B-326 had batteries replaced, and U-327 had new tires installed. Community CPR is very active, with approximately 160 attendants total. The next class is scheduled for December 21st. Tractor Parade stand-by went smoothly with no issues. Members donated \$373.00 worth of toys to Toys for Tots. Members have been attending meetings with Cynthia Meadows to learn about the new key system in place and to work on fire and fall prevention programs for the facility.

Police: Chief Bell presented his report: 11 criminal cases, arrested 7 different individuals, no arrests for Driving While Intoxicated, 17 calls for service, and 3 motor vehicle accidents. Officers issued 36 traffic tickets during the month of November. Chief Bell would like to thank the members of his department, Village of Greenwich DPW, NYS Police, Washington County Sheriff, Easton-Greenwich Rescue Squad, Cambridge Rescue Squad, Greenwich Fire Department, and NYS Dept. of Transportation for their assistance during the Tractor Parade. He also requested approval to hire two part-time officers. A motion to approve part-time officer candidates Austin Gauthier and Zachery Pastore was made on a motion by Trustee Brown, seconded by Trustee Taylor, and carried by all.

Youth: Garson Smith presented the Youth Report: 104 volunteer hours and 8 new members. The Tractor Parade went well. They are offering a new suicide prevention program, 'Talk Saves Lives' scheduled for December 14th. Two SEFCU financial programs are scheduled for December 27th and 28th. The Get Fit Get Movin' program, a partnership with the YMCS is starting up again December 13th. The Monthly Eat Well Eat Right program is popular and was just held this past weekend. The Peer Tutoring program is definitely a great success with an average of 12 youth attending each session. Mayor Fuller asked if there was any special training for the Lighting or Soundboard on the 3rd floor stage as the last person who used the space was unsure how they functioned. Garson replied that the lights were very easy to use and anyone could use as long as they know where the switch is. He will have the Youth Center put together a quick how-to flyer for the lights. However, the soundboard is a little bit more complex and would require a knowledgeable Youth Center technician. The Mayor suggested offering the soundboard as an extra service for a small charge that would benefit the Youth Center to have a technician available during the timeslot requested. Garson also expressed concern about how to hold potential users of the building accountable if they damaged any of the equipment. Attorney Kelly suggested that the Village add an indemnity provision to the room use permit, which he would draft. Another issue that needed to be addressed was the lighting on the side of the building leading towards the back entrance to the Youth Center. The Clerk is having all the lighting be converted to LED by RISE Engineering, and will look into having them install a light on the side of the building as part of the updates.

DPW: Mayor Fuller gave the DPW report as Supt. Flynn was not present: the last day for leaf pick-up was this past Wednesday, December 6th. The trash cans around the village will be picked up in the near future so they are not damaged by the snow and ice. The Mayor requested the Clerk post the snow parking regulations on the website, as we have gotten our first snowfall of the year. Art Erbe asked about the new street sign installation. The Clerk responded that she knew some had been installed and she thought the DPW was installing them as time permitted. Last month, the DPW was very busy with leaf pick-up and the Tractor Parade preparations. The Board would also like to follow up with Supt. Flynn about the Entrance/Exit signs to the Village.

7:30 PM – Chief White as acting Code Enforcement Officer only for this Nuisance Violation opened the Hearing for Notice of Violation at 10 Simpson St. Attorney Kelly asked all present if Mr. Keene or anyone representing Mr. Keene was present. Neither Mr. Keene nor anyone representing Mr. Keene was present. Attorney Kelly gave an overview of timeline of the Notice of Violation, originally given on August 29th, 2017 with a hearing set for October 11th, 2017. After speaking with Mr. Keene and County Code Enforcement Officer Celani numerous times, it was decided to postpone the hearing until December 11th, 2017 as Mr. Keene stated he would like to remedy the nuisance on his own accord. Chief White reported that the nuisance violations are still present and have not been remedied. Chief White moves to order Mr. Peter Keene to abate the nuisance violations on or before January 15, 2018 and if the nuisance violations are not abated on or before January 15th, 2018, the Village will take necessary steps to abate such violations. The costs incurred by the Village shall be assessed against Mr. Keene, and a lien will be imposed on the property and the Village will levy such costs as a special assessment against the property.

7:34 PM – Mayor Fuller opened the public hearing to adopt Local Law “Amendment of Village of Greenwich Local Law No.2 of the Year 2008, Establishing Rates and Regulations for Water Services, Construction, and Maintenance.” The proposed amendment outlines the requirements when requests are received for new water service outside of the Village. No public comment was made.

Motion to adopt Local Law “Amendment of Village of Greenwich Local Law No.2 of the Year 2008, Establishing Rates and Regulations for Water Services, Construction, and Maintenance” was made on by Trustee Brown, seconded by Trustee Edsforth, and carried by all.

Mayor: The Mayor attended the Eagle Scout induction ceremony and would like to congratulate Michael Casey and his parents for receiving the honor. The Local Foods Local Places team will be having their last phone conference this week. They received and reviewed the final report from the agency partners on the team which will be posted on the Village website. The steering committee will meet and discuss the plans for moving forward. No update on the Betty Little Grant as the tanker has been ordered and is set to arrive in April. Amanda Seres from Carrie Woerner’s office contacted the Mayor to advise not to submit a new project for the Carrie Woerner grant. If we did, we would be starting at the very beginning again. So, the Village will move forward with the application to use the grant monies for one of the wells that need to be drilled. The Mayor and Clerk are both working on projects for the Clean Energy Communities project. The Clerk had auditors assess the lighting in the Village buildings and give a proposal to convert all lighting to LED technology. The goal for one of the action items is to reach a ten percent reduction in energy use, and the preliminary data looks promising. The plan is to report on this next month. The Mayor has been making progress applying for a grant for the electric charging station. She has contacted several vendors who could provide the station and installation. The charging station would be able to charge two vehicles at the same time and the Village would need to dedicate two parking spots for this purpose. A resolution to authorize Honorable Mayor Pamela Fuller to sign a contract with National Joint Power Alliance for the EV Charging Station was made on a motion by Trustee Brown, seconded by Trustee Taylor, and carried by all. The only outstanding work is to move forward on converting our streetlights to LED technology by contacting National Grid and creating an RFP. The EPA Assessment Grant for the Dunbarton Mill Property has been submitted, and we are waiting to hear back if we are eligible for funding. If the Village is eligible, then we will not get the actual results of the grant until Spring 2018. The Village has received the requirements and schedule from the Department of Health for the Water System updates. The Board is holding a special meeting on Monday, December 18th to discuss the proposal from Barton and Loguidice and the project in general. Mayor Fuller met with Library Director Miller to discuss a NYS Library Initiative to provide resources for workforce

readiness programs. The Mayor and Director Miller collaborated to create a brief survey for the public to determine what people want. Response was low, but the Village is committed to helping recruit attendees for the programs. Mayor Fuller attended the forum on the opioid crisis and the resources available to families dealing with the problem held at the High School.

8:50 PM – Supt. Flynn arrived to the meeting, and the DPW report was revisited. He reported that all of the trucks are ready for snow removal. There will be a lot of work to be done on the street sweeper over the winter as time permits. Well #3 was reconditioned successfully, but the sample has not been taken yet. Mayor Fuller asked Supt. Flynn about the status of the Entrance/Exit Signs. Supt. Flynn responded that he would follow up with the contractor and that now would be a good time of year to get them repaired. He also reported that the crew is putting up the new street signs a little at a time. Attorney Kelly requested that the Village purchase and install a sign that reads “Oncoming traffic does not stop” on the corner of Church St. and Woodlawn Ave. right in front of the Methodist Church. Supt. Flynn will look into purchasing this sign.

Old Business:

1. Mayor Fuller gave an update on the Community Center Task Force: both the Mayor and Trustee Vandewater agree the group should only have 5 or 7 members. There will be an advertisement in the paper for interested parties to apply to be on the task force. However, Trustee Vandewater is hoping to contact Stew Messinger, a planning consultant the Town of Greenwich has used previously for updating their zoning documents, about the possibility of joining this group as an unbiased member.
2. The Mayor and Trustee Vandewater are also revisiting shared services with the Town of Greenwich in regards to the Zoning Board of Appeals and the Planning Boards. Their hope is that the Village and the Town could use the same boards for both Village and Town business.

New Business:

1. A resolution to declare that the polling place for the election held on Tuesday, March 20th, 2018 will be the Community Center at 6 Academy Street, Greenwich, NY and the polls will be open from 12 noon to 9:00 PM was made on a motion by Trustee Taylor, seconded by Trustee Brown, and carried by all.
2. A resolution for a budget modification authorizing the transfer of unassigned fund balance in the amounts of \$13,530.03 to A1410.1 and \$1035.05 to A9030.8 to cover the salary for the newly appointed Deputy Clerk for the remainder of the 2017-18 fiscal year was made on a motion by Trustee Taylor, seconded by Trustee Edsforth, and carried by all.
3. Mayor Fuller presented the Lakes to Locks kiosk proposal from Drew Alberti. This project was originally proposed during the previous Mayor’s term. The only thing the Village would need to provide is in-kind labor from the DPW to pour the concrete pad. It would not be installed until the spring of 2018, and in that time the Board could refine some of the highlights on the kiosk if there are items out of date. A motion to move forward with this project was made by Trustee Taylor, seconded by Trustee Vandewater, and carried by all.
4. The Clerk’s office will have new hours starting January 2nd, 2018:
Monday 8am-7pm*
Tuesday 8am-4pm
Wednesday 12pm-4pm
Thursday 8am-4pm
Friday 8am-12pm
*Evening hours change from Wednesday to Monday

Correspondence

1. Mayor Fuller read a letter from the Greater Greenwich Chamber of Commerce thanking the Village for their contribution and support during the Tractor Parade.
2. The Board received a Certificate of Appreciation from Michael Casey for the support of his Eagle Scout project

Public Comment

Art Erbe asked about the status of the Wallie's project. As previously stated in the Mayor's report, the bid for the contractor has been granted and work should begin soon. They are aiming to open either before or after the 2018 Saratoga Racetrack season.

Garson Smith requested the Village buy two, larger signs for Gannon Park that say "No Dogs Allowed" as there are numerous people disobeying the current small sign. Supt. Flynn will look into purchasing these tomorrow.

Meghan Phalen asked if the Library survey was still available on their website or anywhere else. Mayor Fuller thought it was, but will check with the Director Miller tomorrow. She also asked for clarification around the shared services—was it the Boards intent to actually have a joint ZBA and Planning Board that met for both Village and Town business? Trustee Vandewater replied that she is correct, this is the intent.

The Board closed the public meeting at 8:30 PM on a motion by Trustee Taylor, seconded by Trustee Brown and carried by all. The Board entered into executive session requested by Attorney Kelly to discuss pending litigation at 8:31 PM on a motion by Trustee Brown, seconded by Trustee Vandewater, and carried by all.

The public meeting resumed at 8:47 PM on a motion by Trustee Taylor, seconded by Trustee Vandewater, and carried by all.

The meeting was adjourned at 8:47 PM on a motion from Trustee Taylor, seconded by Trustee Brown, and carried by all.

Respectfully Submitted,

Karen Prime