

Minutes November 13th, 2017

The regular monthly meeting of the Board of Trustees of the Village of Greenwich met on November 13th, 2017 in the Board Room of the Community Center at 6 Academy Street in the Village of Greenwich. Present were Mayor Fuller and Trustees Vandewater, Brown and Edsforth, and Attorney Kelly. Trustee Taylor was absent.

The regular meeting began at 7:00PM. A motion to approve the minutes from the regular Board Meeting held on October 11th was made on a motion by Trustee Vandewater, seconded by Trustee Edsforth, and carried by Mayor Fuller. Trustee Brown abstained because she was not present at that meeting. A motion to approve the minutes from the special meeting on October 17th was made on a motion by Trustee Vandewater, seconded by Trustee Edsforth, and carried by all present. Vouchers from 17-238 through 17-290 in the General Fund totaling \$77,377.08, vouchers from 17-34 through 17-46 in the Water Fund totaling \$3,262.60, and vouchers from 17-35 through 17-42 in the Sewer Fund totaling \$2,183.95 were audited and ordered paid on motion by Trustee Brown, seconded by Trustee Vandewater, and carried by all.

Department Reports:

Fire: Chief White reported 20 calls: 11 EMS, 2 power lines down, 2 grass and brush, 2 service/good intent, 1 motor vehicle accident, 1 outside rubbish or trash fire, and 1 smoke and odor removal. Total member hours for the month of October was 935 hours. The Town of Greenwich fire contract has a proposed amount of \$111,896 which is a \$4,7612.08 increase from last year's budget. All the final details have been ironed out in for the purchase of the new Tanker with the Betty Little Grant. Approval to purchase a new carbon monoxide multi gas meter for \$1,611.95 as requested by Chief White was made on a motion by Trustee Brown, seconded by Trustee Vandewater and carried by all present. Repairs were made to E-323 alternator, Brush-326 wiring and battery cables and testing was completed on L-324 with only minor in-house items to address. Community CPR is very active, but may need to be moved this month due to the Thanksgiving holiday.

Police: Chief Bell presented his report: 18 criminal cases, arrested 4 different individuals, no arrests for Driving While Intoxicated, 18 calls for service, and 3 motor vehicle accidents. Officers issued 45 traffic tickets during the month of October. The firearms training conducted on October 28th went well, which included both classroom and range training with handguns and patrol rifles. Chief Bell extended his thanks to Nelson Bell and his family for the use of their property in Cambridge for the training. The department is gearing up for the Tractor Parade on Saturday. This year, they plan to increase the amount of no parking zones in an attempt to help traffic congestion after the parade is over. There will be 10 officers from the Cambridge-Greenwich department, 4 State Troopers, and 4 Washington County Sheriffs. 8 members of the Village DPW will also be assisting with traffic. Traffic will be shut down around 5:30pm prior to the parade.

DPW: Supt. Flynn reported that his department was busy getting ready for the Tractor Parade on Saturday by making more no parking signs and picking up all the leaves on the parade route. He is expecting more barricades and barrels to be delivered by the State. The Christmas Banners will be put up this week. Supt. Flynn has scheduled the reconditioning of Well #3 as part of the Department of Health Mandate for next week to be performed by Mark Rogers. Trustee Vandewater noted that we have just received the proposal from Barton & Loguidice for the remainder of the DoH Mandated projects and will review that in the coming weeks.

Youth: Trustee Edsforth read the youth report as Garson Smith was not present. There were 465 members in attendance for the month of October, including 11 new members and 68 volunteer hours. The programs are well attended, with 11 graduates of the safe sitter program, 12-18 students in the peer tutoring programs, and 13 members signed up for the music arts program. There are two SEFCU financial programs scheduled for December 27th and 28th.

Mayor: The Mayor reported that there was a second follow-up phone call for the EPA Smartgrowth Grant. A meeting will be scheduled with the steering committee to map the next steps for the top priority projects. With the Betty Little Grant being a success for the tanker truck purchase, Mayor Fuller plans to contact Betty Little's office to discuss future grant opportunities. The bids for the general contractor have come in for both the ESD and Main Street Anchor Grants, and the group is in the process of identifying a general contractor. The Village is moving forward on steps to gain Clean Energy Community designation, with an audit preformed last week of the lighting in the Village buildings, with intention of reducing the energy consumption by ten percent. Mayor Fuller is working on completing a grant for the electric charging station. The outstanding work will be to convert our streetlights to LED technology, and are waiting on contact information. Mayor Fuller submitted a preliminary proposal for a new project for the Carrie Woerner Grant but has not heard back, but plans to follow up with a potential new project that will be discussed in old business. Engineering firm Barton and Loguidice is ready to submit the EPA site-specific assessment grant for the Skybel/Dunbarton Mill Property and eminent domain project. It is a competitive process, and the Village will plan to re-apply if we do not receive the funding this year. Barton and Loguidice has also submitted their proposal for the two-year Department of Health Mandates on our water system. The Board plans to review this proposal in the coming weeks, and then the Village will need to figure out how to procure the funding for this project.

Old Business:

1. The Mayor would like Board approval to submit a new proposal for the Carrie Woerner Grant for an elevator/lift for the Community Center. She feels a stand-alone project will be more likely to be approved by the Dormitory Authority than the prior proposal for a segment of the complex DoH Mandate for well reconditioning/new well construction. The Board agreed that a discrete project is a better pitch, and encouraged the Mayor to move forward with the elevator/lift proposal. The Mayor plans to follow up with Woerner's office by submitting the new proposal and to disregard the previous proposal that was submitted.
2. The newly created 3rd floor usage form has recently been utilized, but does not have guidelines for approval. Currently the Clerk has been treating them the same as park and parade permits, which require a resolution by the Board for approval. The Mayor suggested that the 3rd floor usage forms are not the same as a park or a parade permit, so the Clerk should have the authority to approve or disapprove any permit on a case by case basis. If the Clerk deems it necessary to bring a permit before the Board, she may do so. The Board agreed that the Clerk should be able to approve 3rd floor permits without Board Resolution unless it is deemed appropriate on a case by case basis. Attorney Kelly will be drafting a hold harmless waiver to include with the application for future applicants.

New Business:

1. The Board approved the 2017-18 Snow and Ice Agreement that allows the DPW to be reimbursed by the State for clearing the State roads within the Village.

2. Mayor Fuller proclaims Tuesday, November 28th #GivingTuesday as day of giving, and encourages the residents of the Village of Greenwich to donate to a charity of their choice.
3. Resident Devin Bulger volunteered to chair a Community Center Task Force for the purposes of assessing the current state and usage of the building and exploring possibilities for the future usage of the building. He presented a proposal to the Board which included an overview, the scope of work, and schedule for meetings and reporting. The task force members will be made up five to eight interested community members that will be appointed by the Village Board. The task force will plan to dissect and disseminate all of the engineering structural studies that have been performed to date. The plan is to marry that information with what members of the community would like to see in the space and how much capital will it take to reach their goal. The Mayor requested that the task force meetings will be announced and open to the public. A resolution for Devin Bulger to start the process of creating a Community Center Task Force was made on a motion by Trustee Brown, seconded by Trustee Vandewater and carried by all present.

Permits

Parks & Parade

1. Request from Greenwich Central School to use Mowry Park and the Gazebo on Saturday May 12th, 2018, from 2pm-5pm for GCS Junior Prom Photographs was approved on motion by Trustee Brown, seconded by Trustee Edsforth, and carried by all present.

Building

1. Request from Lili Loveday to use the Community Center 3rd floor on Monday, December 11th, from 4pm-6:30pm was approved on a motion by Trustee Brown, seconded by Trustee Vandewater, and carried by all present.
2. Request from Jacob Zakrzewski (Coach Z) to use the Community Center 3rd floor on Mondays and Thursdays (Except Monday, Dec 11th) from November 16th, 2017-February 1st, 2018, from 5:30pm-7pm approved on a motion by Trustee Brown, seconded by Trustee Edsforth, and carried by all present.

The Board closed the public meeting and entered into executive session requested by Attorney Kelly to discuss current litigation and personnel at 8:20 PM on a motion by Trustee Brown, seconded by Trustee Edsforth, and carried by all present. The public meeting resumed at 8:51 PM on a motion by Trustee Brown, seconded by Trustee Vandewater, and carried by all present.

A motion to authorize Mayor Fuller to make an offer to Jane Dowling for the position of Deputy Clerk with transition to Clerk in April 2018 was made on a motion by Trustee Brown, seconded by Trustee Edsforth and carried by all present.

The meeting was adjourned at 8:54 PM on a motion from Trustee Brown, seconded by Trustee Edsforth, and carried by all present.

Respectfully Submitted,

Karen Prime