



Village of Greenwich

6 Academy St.

Greenwich NY 12834

PARADE PERMIT APPLICATION

PLEASE REVIEW THE PARADE PERMIT LOCAL LAW (ATTACHED) BEFORE FILLING OUT THE BELOW REQUESTED INFORMATION.

Name: _____

Address: _____

Phone: _____

Name of Organization and/or Event: _____

Address of Organization: _____

Phone: _____

Head(s) of Organization: _____

Parade Chairperson: _____

Phone: _____

Address of Chairperson: _____

Date or Dates of Event: _____

Time and Duration of Event: _____

Type of Event: _____
(i.e., rally, parade, blockparty)

Number of People Expected: _____
(If more than 5000 it is necessary that you contact the NYS
Health Department: (518) 474-3074)

Alcoholic Beverages Present: Yes _____ No _____

Village Service Needed:
(If overtime personnel are required for an event the Village reserves the right to charge the organizer for all related costs)

Parking Facilities for Buses: _____
Number of Buses: _____
Refuse Collection: _____
Street Sweeping: _____
Barricades: _____
Police: _____
Fire/Suppression: _____
(Mandatory for Fireworks)
Fire/EMS: _____
Dedicated Unit(s): _____
Non-dedicated Unit(s): _____

Description of how you intend to clean-up the site post-event: _____

Location or Detailed Route to Event: _____
(All parades, marches, runs/walks shall submit maps of the proposed route) _____

Will you be using any of the following equipment and/or materials at the event? (The Village does not provide any of these supplies). If so, please give a brief description.

Sound Equipment: _____
Tables & Chairs: _____
Lighting: _____
Portable Restrooms: _____
Ropes: _____
Extension Cords: _____
Private Security: _____
Platforms & Stages: _____

If the Village of Greenwich requires you to obtain insurance for this event who will the insurance carrier be?

Name of Company: _____

Agent's Name: _____

Address: _____

Phone: _____

Applicant's Signature Date

IN ADDITION TO THE ABOVE INFORMATION, THE APPLICANT MUST ALSO SUPPLY THE FOLLOWING INFORMATION:

1. A LETTER STATING THAT THE APPLICANT IS RESPONSIBLE FOR THE CLEANUP OF THE RIGHT-OF-WAY, STREET, PUBLIC PLACE OR PUBLIC PARK AND THAT THE APPLICANT WILL PAY ALL COSTS FOR SAID CLEANUP AND WILL REIMBURSE THE VILLAGE IF IT IS FOUND NECESSARY.