

## **Minutes**

**December 10, 2018**

The regular meeting of the Board of Trustees of the Village of Greenwich met December 10, 2018 in the Board Room of the Community Center at 6 Academy Street in the Village of Greenwich. Present were Mayor Fuller and Trustees Brown, Robinson, Vandewater and Edsforth, as well as Attorney Kelly, Superintendent Flynn, Sargent Danko and Assistant Chief Buell substituting for Chief White.

Mayor Fuller opened the meeting at 7:00 PM.

Board members signed payment for vouchers from the General Fund numbers 279 - 312 in the amount of \$42,745.42, Water Fund voucher numbers 52 - 57 in the amount of \$2,072.07, Sewer Fund voucher numbers 32 - 36 in the amount of \$1,434.43. These were audited and ordered paid on motion by Trustee Brown, seconded by Trustee Edsforth, and carried by all.

### **Department Reports:**

**Fire:** Assistant Chief Buell delivered the October report: calls: 20; EMS- 15, MVA – 1, building fire- 2, Dispatched and cancelled in route -2. Member hours: 432 of Activity& training, 95.5 hours emergency response. 527.50 total hours. Purchases: medical items to replace stock. Repairs; none. Annual gear inspection and repairs will be paid out of funds to be determined by Attorney Kelly. The election of officers was held at December 4 annual meeting. Slate as follows: Fire Chief- Michael White, Deputy Fire Chief- Brian Buell, Assistant Fire Chief- Corey Hopkins, Captain- Michael Genevick, Captain- Robert St. Mary, Lieutenant- Michael Smith, Lieutenant- Adam Dwyer, Lieutenant- John Hogan Jr., Board of Directors- Wayne Perkin, Kevin Shepard and Clayton Wren. Two are new positions. Trustee Robinson made a motion to approve the new slate of officers, seconded by Trustee Vandewater and approved by all.

**Police:** Sargent Danko submitted his report: Quiet month outside of the Tractor Parade weekend. Officer LaPorte is in field training with the Police Department. There were 7 criminal cases for the month of November, 115 for the year, total of 4 arrested for the month, 13 calls for service. Speed sign requested from Washington County has been delivered and is on Main St, which has been well received. New hiring list includes many candidates outside the county but within the current 30-mile radius. Sargent Danko asks the Board to amend the law passed earlier this year to shrink the radius for the purpose of officer retention and the ability to hire local candidates. Attorney Kelly added the law does not need to be changed as the law stipulates Board Resolution may alter the radius. After Board discussion, a 15-mile radius was agreed on. Trustee Brown made a motion to Amend the Police Officer Residency Law, Local Law No. 6 of 2018 to a 15 mile radius from any Village boundary by Board Resolution, seconded by Trustee Vandewater and approved by all. Mayor Fuller asked for input about officers who moved out of the county after hire and if a clause should be added to the law to address this. Discussion was tabled for now.

**DPW:** Superintendent Flynn delivered the November report. Wells have been in outstanding shape. Water consumption is down over 100,000 gallons from the summer which allows pumps to actually

cycle off. The bucket loader needs four new tires and will cost approximately \$7,200 – installed, under state bid. The money is in the Street Maintenance account. Trustee Brown made a motion to approve the purchase and installation of four new tires at a cost of \$7,200 for the bucket loader, seconded by Trustee Robinson and approved by all. NYMER meeting was interesting and valuable, but any action will wait until the written recommendations are received. Both garages, Village Hall and Fire House were inspected.

### **Public hearing on the Washington County All Hazards Mitigation Plan Update**

Attorney Kelly pointed out that the one specific hazard identified for the Village of Greenwich is the water main running through the creek bed which will be remediated by the Water Project. The county has put together this plan to address this. This needs approval in order to be eligible for grant funds if a disaster occurs and funds are needed. Mayor Fuller asked for a Resolution adopting this plan was made on a motion Trustee Vandewater, seconded by Trustee Brown and carried by all.

**Youth:** Trustee Edsforth presented her report; Staffing – A new Director has been hired; Jacqueline Waite. She resides in Greenwich with her family and will be starting next week. The Youth Center is closed in December and will reopen in January.

**Mayor:** Mayor Fuller delivered the November report -**Main Street Anchor Grant and ESD** - The work progresses on both sites. The restaurant is scheduled to open in early summer, and the plans are exciting! The goal is still to complete the exterior and follow with the interior during this winter. **Department of Health and our Water System** We accepted the WIIA grant, and we are working with B&L to plan applications for additional funding. We met with B&L to discuss the scope of the work and launch the project, and we will be developing a schedule for the project. **FEMA Grants** We are waiting to hear if we were successful in our request for the FEMA grants, but these won't be announced until the spring. Meanwhile, Chiefs White and Buell and I met with Julie Benzo, our grants consultant, to discuss the future grants we'll apply for. **Downtown Parking and Traffic Study** The study of our parking and traffic patterns is in progress. We would like to incorporate the work into the water project schedule, since we will be replacing the water pipes on Main Street and would like to work on sidewalks and the streetscape at the same time. We will plan a meeting between the Chazen team, Barton and Loguidice and Village representatives soon to discuss plans for the whole project. **EPA Assessment Grant Followup** Trustee Vandewater, Attorney Kelly and I attended a grants writing workshop hosted by EPA representatives. We gained valuable information about the requirements for this year's grant. **Village Hall Task Force** The task force hosted a follow-up meeting last week, where we developed details about the requirements for the vision for the Village Hall. Our next steps will be to write the results of our work, and use this report as the basis for an application for a planning grant. **Risk Management for the Village** Leo Flynn, Jane Dowling and I met with our representative from Nymer, who advised us about various measures that the Village can take to reduce our overall risk status.

### **Old Business:**

1. Cumberland Farms revised water service plan was presented by attorney Stephanie Bitter and Jim Gillespie from Bohler Engineering. Water service to the back parcel will be compliant with local law and run along Route 29. Attorney Kelly asked if Cumberland

had an Agency Designation from Mr. Tsitos. Attorney Bitter answered yes, and a copy would be made available. Attorney Kelly stated there is over \$1000 in water arrears which will have to be addressed. Trustee Vandewater also stated there will have to be pressure tests to ascertain what the flow would be using the requested 2" service line, before being able to sign off on the change from 1 to 2 inches. Additionally, B&L will do pressure tests on hydrants at that end of the village, as the Village Fire Chief has concerns over the efficacy of hydrants at that end of the Village. Ms. Bitter stated that at this time, a 6" line is what Cumberland Farms is willing to install.

2. The fire alarm system in the Village Hall has been tabled pending recommendations from the NYMER Risk Assessor. His safety concerns were focused on emergency lighting, exit signs and egress over alarms.
3. Firefighter Insurance Benefit Fund Mandate goes into effect January 1, 2019. The Village needs to provide insurance for 17-20 qualified individuals. Quotes were obtained. The least expensive was \$137.00 year per person from Amsure. A motion was made by Trustee Brown to accept this bid to cover qualified Firefighters for 2019, seconded by Trustee Robinson and carried by all.

#### **New Business:**

1. EPA Assessment Grant proposal from Barton & Loguidice has been submitted. This is the grant we were unsuccessful in getting last year. The outlook for a successful outcome is high this year due to a few factors, one of which is the no-cost grant proposal review by two consultants expert in this area. The grant is due at the end of January. A motion was made to authorize this application for the EPA Assessment Grant by Trustee Brown, seconded by Trustee Edsforth and carried by all.
2. Resolution to pay Baton & Loguidice \$4,500 fee for the preparation of EPA Brownfields Site Specific Assessment Grant proposal made on a motion by Trustee Brown, seconded by Trustee Edsforth and carried by all.
3. Trustee Vandewater observed on the last inspection of the Dunbarton property, there is a compromised roof which if left open, could impact the masonry walls of the structure. He asked Attorney Kelly if repair was okay under current ownership status. Attorney Kelly responded that as part of the investigation process, repair would make it safer, so it is acceptable. Ownership of the property is a corporation called Mark IV, which at last knowledge was owned by the deceased Marvin Ferris. The company has a \$900,000. EPA lien on the property.
4. The current Village Registrar is Elaine Kelly, is resigning this position as of December 31, 2018. Deputy Registrar Kelly Blake has been recommended to take this position. Motion to appoint Village Registrar Kellie Blake to the position beginning January 1, 2019 was made by Trustee Brown, seconded by Trustee Robinson and carried by all.

Meeting was adjourned at 8:26PM by a motion from Trustee Brown, seconded by Trustee Robinson, and carried by all.

Respectfully Submitted,

Jane Dowling