

## Minutes

October 7, 2019

The regular meeting of the Board of Trustees of the Village of Greenwich met October 7, 2019, in the Board Room of the Village of Greenwich. Present were Mayor Fuller, Trustee Vandewater, Robinson and Edsforth, as well as Fire Chief Mike White and Wastewater Treatment Plant Operator Brian Buell. Superintendent Flynn and Trustee Brown were absent. Sargent Danko arrived late.

Mayor Fuller opened the meeting at 7:00 PM.

Board members signed payment for vouchers from the General Fund General Fund voucher numbers 179 - 229 in the amount of \$69,147.74, Water Fund voucher numbers 25 - 30 in the amount of \$1,154.94 and Sewer Fund voucher numbers 17 - 22 in the amount of \$2,208.23. These were audited and ordered paid on motion by Trustee Edsforth, seconded by Trustee Robinson and carried by all.

### Department Reports:

**Fire:** Fire Chief White delivered the September report: no new members; 21 calls, EMS 13, dispatched and cancelled en route 2, building fire 1, MVA 1, service call 0, wires down 0, cover assignment 0. Member hours 505 activity and training and 93.57 emergency response hours for a total of 598.57 hours. 22 Surplus SCBA bottles were sold to the Melrose Fire Company for \$3850, which was the same price we paid. These funds should go back into the Capital Equipment Reserve. Two prices were obtained for the NJPA Engine. The Rosenbauer Engine was quoted at \$472,675. E-One has quoted \$461,000 for an almost identical truck. There are a few specifications to work out. Lead time is 13 months between order and delivery. A voucher will be needed to order the vehicle. The FEMA Grant was awarded in the amount of 189,112 towards the replacement of SCBA bottles. The grant didn't cover everything needed so \$8,400 will have to come out of the Capital Equipment Fund plus the \$9,457 FEMA Grant match. The Village will be wired the funds. Benzo Consulting's contract is up and we would like to renew it.

**Resolution No.25 of 2019:** Authorization Allowing Fire Department to Place an Order for a New Fire Engine with the Expenditure Not to Exceed \$473,000. Made on a motion by Trustee Vandewater, seconded by Trustee Robinson and carried by all.

**DPW:** September report was delivered by Wastewater Treatment Plant Operator Buell. The routine work as reported. Leaf pick-up has started without the leaf picker which is being repaired. Hopefully the refabricating of the machine will be completed within the month.

**Youth:** Board President Mumby delivered September report: September Attendees: 290, Volunteer Hours: 49 hrs. New Members: 2. New pottery program with Emily Crawford and new theater class. New Program Manager: Scott Cutting and Program Associate: Denise Miller.

**Mayor: 2019 Audit** The audit continues. The auditors are focusing on specific areas, and they chose water and sewer billing. Trustee Brown and I met to hear the oral report of the auditor findings; we will get a written report once the process is complete. **Streetscape Study by Chazen.** Trustee Vandewater and I will attend the AGFTC meeting on Wednesday to introduce our project and solicit funds for this aspect of our work in the business district. **Main Street Anchor Grant and ESD** Wallie's is close to complete. Once the building is complete the management team will need to hire and train staff before opening the restaurant. The building at 73 Main Street, across the street from Wallie's, will be complete early in 2020. **Department of Health and our Water System** We met with the B&L team last week to discuss their full plan for the water project, which was based on their full analysis of the water capacity throughout the village. They will explain the details of their plan tonight for our approval. **The Dunbarton Site** We included the Dunbarton site in the BOA area, and we submitted the application for the BOA grant in July. This grant will be used to assess the designated area. The grant is pending; we expect to hear results toward the end of 2019. **Converting Streetlights to LED** Trustee Vandewater is handling this initiative. We are waiting for an updated price from National Grid for the cost to purchase the current features. They are halfway through the 90-day period of time that they gave themselves to produce the estimate. **Natural Gas for the Village** We have not had an update on the National Grid investigation about where they can provide additional gas to the Village. **NYCOM Training** I attended two days of the NYCOM training in mid-September. The training is really helpful, and the interaction with officials from across the state energizing.

### **Old Business:**

**Barton & Loguidice:** Roy Richardson presented an updated map of proposed improvements. Most of these areas have been previously identified by the Department of Health as areas of concern. A chart of probable project costs was discussed with respect to benefit vs. cost broken down by loan amount and user cost. The importance of the decision tonight is to include all potential work to be included in this project. We can't add on to it at a later date, but we can scale back. Points in favor of the adding the high priority water mains ; the age of the current system dating back to the 1800's, the relative low cost of water rents in the Village compared to other municipalities, the safety of our water, the volume of water needed by the Fire Department to fight a Village fire, the cost of this project relative to its future lifespan, the potential of new customers with the added capacity of upgraded mains. Concerns are the burden of added costs to those residents unable to shoulder them. Solutions will be explored.

**Resolution No.26 of 2019:** Approve Proposal from Barton & Loguidice for Total Project Costs not to Exceed \$7.8 Million for the Water System Improvement Project. Made on a motion by Trustee Vandewater, seconded by Trustee Robinson and carried by all.

**Cumberland Farms:** Barton & Loguidice reviewed and approves the Cumberland Farms water plan. The plan is to extend the 8" watermain to the corner of Route 29 and extend the line up

Lincoln Ave as far as the property line and add new service for the home on Lincoln which currently has water through the Route 29 property. A new meter will be added to this service line as well as the Cumberland Farms line. B&L has determined that Cumberland has satisfied all the concerns of the DPW and recommends approval of this water application. **Motion to approve** Cumberland Farms Application for Water Service was made by Trustee Vandewater, seconded by Trustee Edsforth and carried by all.

**Police:** Sargent Danko delivered the September report: There were 16 criminal cases for the month, 103 for the year, total of 11 arrested for the month. Reporting on the speeding on Church St.; data is finally available on traffic and speeds. A single week in October reported 11,797 cars with the average speed being 25mph.

**Water Billing Penalties Discussion:** Some inconsistencies have been spotlighted by the audit. These include a grace period during the billing month not in keeping with Village Law and both inside users and outside users having the same \$25.00 penalty. This \$25.00 represents a lower percentage of the bill for outside users. This should be looked at in the future. Trustees Vandewater and Robinson were of the opinion that there should be more parity in penalty percentages. Attorney Kelly reminded the Board that this will need an amendment to the Local Law. Tabled until the November meeting.

**Hill Street Weight Limits:** Fine needed to add to the Regulation. Trustee Vandewater expressed the opinion that the fine should be enough to discourage behavior. Tabled until November meeting for further information. Superintendent Flynn is authorized to order 4 signs with weight limit 5,000 pounds. Sargent Danko spoke to a State DOT inspector who stated that the fine would fall under Vehicle and Traffic Law; failure to obey a traffic control device.

**Procurement Policy Revision:** 10/7/19 revision **Passed on a Motion** by Trustee Robinson , seconded by Trustee Edsforth and carried by all.

**Ethics Policy Revision:** 10/7/2019 revision **Passed on a Motion** by Trustee Edsforth, seconded by Trustee Robinson and carried by all.

**Policy Against Discrimination and Harassment:** Clerk Jane Dowling to be primary Compliance Officer and Mayor Fuller to be secondary Compliance Officer in accordance with 10/7/2019 revision. **Passed on a Motion** by Trustee Edsforth, seconded by Trustee Robinson and carried by all.

**Personnel Policy:** Auditors have pointed out inconsistencies. Mayor will edit and send out to the Board to review in the future.

**Permits:** Donna Irish from Wicked Wicks in interested in sponsoring a 1 day block party in the spring or fall. The event would take place along the sidewalks and stores along Main Street. Attorney Kelly thought that the application may have to be modified. Chief White thought the car show may be a template for what is needed to comply. An insurance rider will be necessary.

**Correspondence:** Greenwich Central School has written to thank the DPW for the new sidewalks. Mrs. Davidson writes to thank the Village for the speed sign and to comment on the volume of speeders on Church. Another letter asks to put a domed mirror on the train trestle near the corner of Barber Ave. Pulling out of Barber has limited visibility and is dangerous. Sargent Danko will check with DOT. Flynn Funeral Home has submitted a letter complaining of drivers making U-turns and parking in the driveway. Sargent Danko stated that a complaint against specific drivers, which they could follow up on. If cars are parked in the lot, police can be called to issue tickets.

**Public Comment:** Sidewalks were discussed and the danger to people especially disabled persons.

The Mayor asked for a motion to adjourn; made by Trustee Robinson, seconded by Trustee Edsforth and carried by all at 8:57pm.

Respectfully Submitted,

Jane Dowling