

Minutes

October 7, 2019

The regular meeting of the Board of Trustees of the Village of Greenwich met November 4, 2019, in the Board Room of the Village of Greenwich. Present were Mayor Fuller, Trustee Brown, Trustee Vandewater (arrived at 7:30pm), Robinson and Edsforth, as well as Sargent Danko and Superintendent Flynn. Chief White was absent.

Mayor Fuller opened the meeting at 7:01 PM.

Board members signed payment for vouchers and transfers as follows:

A Fund

FROM: A1990.4	\$1802.74	TO: A1210.4	\$12.65
		A1210.42	\$1.01
		A1910.4	\$636.66
		A9040.8	\$143.32
		A9055.8	\$1009.10

F Fund

FROM: F8310.4	\$70.96	TO: F8352.4	\$70.96
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Vouchers

General Fund voucher numbers 230 - 268 in the amount of \$45,887.80

Water Fund voucher numbers 31 - 39 in the amount of \$4,416.96

Sewer Fund voucher numbers 25 - 30 in the amount of \$1,170.50

These were approved, audited and ordered paid on motion by Trustee Brown, seconded by Trustee Edsforth and carried by all.

Department Reports:

Fire: Trustee Robinson delivered the October report in the absence of Chief White: no new members; 19 calls, EMS 10, dispatched and cancelled en route 0, building fire 0, MVA 2, service call 0, wires down 1, cover assignment 0. Member hours unknown due to a technical issue, emergency response hours 159.10. 22 Surplus SCBA bottles were sold to the Melrose Fire Company for \$3850, which was the purchase price paid by the Department. Asking for a Resolution to approve the transfer of these funds into the Capital Equipment Reserve.

Resolution No27: To approve the transfer of SCBA bottle surplus of \$3850 from the General Fund into the Fire Department Capital Equipment Reserve was made on a motion by Trustee Brown, seconded by Trustee Edsforth and carried by all.

The FEMA Grant was awarded in the amount of \$189,112 towards the replacement of SCBA bottles. The grant didn't cover everything needed. An extra \$5,200 was spent on SCBA equipment. Also needed from the Capital Equipment Reserve is the \$9,457 FEMA Grant match. Asking for a resolution to appropriate these funds totaling \$14,657..

Resolution No28: Appropriation of funds not to exceed \$14, 657 from the Fire Department Capital Equipment Reserve was made on a motion by Trustee Robinson, seconded by Trustee Brown and carried by all.

The new engine order is complete with the final price being \$461,000. Final paperwork is forthcoming. Delivery is 13 months hence. Financing options are being explored.

Police: Sargent Danko delivered the October report. There were 13 criminal cases for the month, 116 for the year, total of 3 arrested for the month. DOT was contacted regarding the request for a convex mirror to enable a better sightline by the train trestle from Barber Ave. DOT advises against mirror installation, citing safety concerns including glare and distorted distances. There was a mirror in that location in the past. Currently, line-of-site from Barber Ave. is more difficult due to the train trestle renovation. The Sargent voiced concerns regarding putting in a mirror without DOT approval, potentially making the Village liable in case of accident. November 23 is the Tractor Parade, with a foot race before, so streets will likely close down at 5:00 pm. No-shave November monies will be donated to operation Santa. Kmart's absence is felt because they both donated toys and allowed Police to set-up in front of the store on black Friday. Donation boxes will be set up around the Village. Thanks to the DPW for Crossing Guard support and erecting the crossing station. Officer Buell will assist in training walkers how to use it.

DPW: Superintendent Flynn delivered the October report: Routine work is ongoing as reported. Leaf pick-up is in full-swing. Well-drilling will begin tomorrow, November 5th. DOH expressed opposition to taking wells #1 and #2 of service at the last meeting. This impacts the pump station, which would have to be brought up to code with 4 working wells and work done in the plant. The official DOH inspection report is forthcoming and will clarify their findings.

Youth: Board President Mumby delivered October report: September Attendees: 436, Volunteer Hours: 23 hrs. New Members: 4, New Volunteers: 1, Dennis Ritano. A new policy is in place to report accidents and incidents. New flooring is being considered and will be paid for by the Youth Center. The Board voiced no objections to the floor as described.

Mayor: Mayor Fuller delivered the October report: **2019 Audit** The audit is complete, and we received the final oral report. Trustee Edsforth and I met with the auditor. We will receive the full written report in a few weeks, which will be released and published for the public. We have the verbal results, though, and we are implementing some of the changes that they recommended.

Streetscape Study by Chazen Trustee Vandewater and I attended the Adirondack Glens Falls Transportation Council meeting, where our project report was accepted. At that meeting we met representatives from the NY Department of Transportation, and we talked to them about next steps and what we hope to achieve. We plan to stay in touch with DOT and to solicit funds for the streets and sidewalks in the business district. **Main Street Anchor Grant and ESD** Wallie's is close to complete; our next tour is scheduled for November 11. Once the building is complete the management team will need to hire and train staff before opening the restaurant. The building at 73 Main Street will be complete early in 2020. **Department of Health and Water System** The B&L team presented the new project scope, and we approved it at our last meeting. Tonight we will discuss the updated bond resolution, which includes a ban for a bridge loan that we'll need to carry until we can close on the full funding for the project. **The Dunbarton Site** The Dunbarton

site is part of the BOA area for which we submitted an grant application in July. We are hoping to be successful so we can initiate an assessment of the underground contamination. This grant is pending; we expect to hear results toward the end of 2019. **Converting Streetlights to LED** Trustee Vandewater is handling this initiative. We are waiting for an updated price from National Grid for the cost to purchase the current features. We are approaching the last few weeks before the deadline that they gave themselves to produce the estimate. **Natural Gas for the Village** We have not had an update on the National Grid investigation about where they can provide additional gas to the Village, despite several attempts to reach our representative.

Old Business:

Resolution No29 of 2019: Updated Bond Resolution is subject to a Permissive Referendum. AMENDED BOND RESOLUTION OF THE VILLAGE OF GREENWICH, WASHINGTON COUNTY, NEW YORK, ADOPTED NOVEMBER 4, 2019 AMENDING AND RESTATING THE BOND RESOLUTION ADOPTED AUGUST 27, 2018 AND AUTHORIZING THE ACQUISITION, CONSTRUCTION AND INSTALLATION OF A CERTAIN PROJECT CONSISTING OF IMPROVEMENTS TO THE VILLAGE'S PUBLIC WATER SUPPLY AND DISTRIBUTION SYSTEM, STATING THE ESTIMATED MAXIMUM COST OF SAID ACQUISITION, CONSTRUCTION AND INSTALLATION TOGETHER WITH CERTAIN COSTS PRELIMINARY AND INCIDENTAL THERETO IS \$6,330,000, APPROPRIATING SAID SUM THEREFOR AND AUTHORIZING THE ISSUANCE OF UP TO \$6,330,000 SERIAL BONDS OF THE VILLAGE TO FINANCE SAID APPROPRIATION. Motion made to approve by Trustee Brown, seconded by Trustee Vandewater and carried by all.

A bridge loan for \$500,000 at 1.53% interest can be obtained by Adirondack Trust. Bids were submitted by Glens Falls National and Adirondack Trust. This rate is good for 30 days with an extension to December 15th to cover the Permissive Referendum period. This loan is callable; payback with no penalty when the WIIA grant is awarded. Zero percent loans will be used for the balance of the project.

Resolution No30 of 2019: BE IT RESOLVED that the Board of Trustees of the Village of Greenwich does hereby accept the Adirondack Trust callable loan rate of 1.53% for a \$500,000 bridge loan for the Improvements to our Water System Project made on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

10/1/19 Water billing approval. October 8, 2019 billing. A delay in billing from October 1 to October 8 was due to applying the penalty before the billing cycle as cited by the Auditors to comply with Village Law. Water: \$95,094.89, Sewer: \$36,389.58 for a Total: 131,484.47 with a due date of 11/15/19 without penalty. A motion to accept billing was made by Trustee Vandewater, seconded by Trustee Edsforth and carried by all.

Water/Sewer penalties was discussed comparing in-Village vs out-of-Village penalties and the percentage of water rents they represent. It is about 54% of in Village minimum use rent vs 18% of out-of-Village minimum usage. Out-of-Village residents commented on the heavy burden that single users pay. Examples cited by two out-of-Village users stated tenants pay the same amount

using washing machines and dishwashers as those who don't have them, if under the 10,000 gallons. Different penalty structures will be explored ongoing.

Permits: NYS Standard Notice Form for Providing 30 Day Notice to a Local Municipality or Community to establish a bar/tavern for paint and sip venue at 106 Main St. owned by Holly Harris and submitted by Liv Thygesen. Board expressed no objection.

Resolution No.31 of 2019: Cumberland Farms Budget Amendment. \$3500.00, paid by Cumberland Farms, now resides in Water Fund surplus and must be appropriated into the 2019-2020 Water Fund Budget in order to expend same; now, therefore, be it RESOLVED, on motion by Trustee Brown, second by Trustee Edsforth, that the Water Budget be amended and that \$3500 in appropriated surplus be added to Water Account F8310.4.

New Business:

2019/2020 snow and ice removal agreement between Leo Flynn as Public Works Superintendent and Deborah Donohue, Superintendent of Public Works of Washington County. Approved on a motion by Trustee Brown, seconded by Trustee Edsforth and carried by all.

The renewal for Benzo Consulting Agreement is due for the 2019/20 year. Julie Benzo is the grant writer working on behalf of the Fire Department.

Resolution No.32 of 2019: The Board of Trustees of the Village of Greenwich does hereby accept the Proposal by Benzo Consulting for grant writing services at a cost of \$4500, commencing with signed contract and ending September 20, 2019. Be it RESOLVED on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

Treasurer Karen Prime delivered the AUD – End of Year Report. General Fund and Water Funds are doing pretty well. The Sewer Fund is not doing well. One problem area, as discussed, are the grinder pumps at the school. The audit was helpful overall which will be reflected in recommended changes that we have already started to implement.

Newspaper of Record. A change is necessary due the closing of the Journal Press. Options were discussed comparing the Post Star to the Eagle. The rates will be researched.

Resolution No.33 of 2019: BE IT RESOLVED, that the Board of Trustees of the Village of Greenwich does hereby rescind the Newspaper of Record of Village of Greenwich. The Eagle shall be the Newspaper of Record for the Village of Greenwich commencing November 4, 2019 made on a motion by Trustee Vandewater, seconded by Trustee Edsforth and carried by all.

Attorney Kelly reported on his findings regarding the three offers by American Cell Tower. His findings show barring a desperate need to sell, the formula is to use the annual revenue as a benchmark. If the sale price would not earn the equivalent or more of annual revenue, do not sell. Taking the highest end of the current offer; 2% annual interest on \$350,000 is about \$7,000 compared to the current annual revenue of \$16,714. We still have about 15 years left on the current lease. A 40-year renewal comes with a \$30,000 bonus. The current thinking from attorneys specializing in this area, is that cell towers are becoming more valuable, not less

Permits: Rolling Radish submitted the yearly Peddler's Permit which was approved subject to submitting proof of insurance on a motion by Trustee Brown, seconded Trustee Edsforth and carried by all.

Greenwich High School use of Mowry Park for prom pictures on April 25, 2020 from 3-5pm. Approved on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

Resolution No.34 of 2019: RESOLUTION TO ADOPT VEHICLE AND TRAFFIC REGULATION NUMBER 11 made on a motion by Trustee Vandewater, seconded by Trustee Brown and carried by all. To go into effect when the traffic signs are installed.

Public Comment: Art Erbe recommends that the Police Department take note of streetlights that are out and call them in to National Grid. Chief Danko says the department does this for Cambridge and will do this for Greenwich as well. The lights on the bridge is out and ownership was discussed. Trustee Brown thinks that the Village owns the poles.

The Mayor asked for a motion to adjourn; made by Trustee Brown, seconded by Trustee Edsforth and carried by all at 9:00pm.

Respectfully Submitted,

Jane Dowling