

## Minutes - Regular Board Meeting Village of Greenwich

March 9, 2020

The regular meeting of the Board of Trustees of the Village of Greenwich met March 9, 2020, in the Board Room of the Village of Greenwich. Present were Mayor Fuller, Trustees Brown, Robinson and Edsforth, as well as Sargent Danko and Deputy Fire Chief Buell. Chief White and Trustee Vandewater arrived late. Superintendent Flynn was absent. Mayor Fuller opened the meeting at 7:02 PM.

### Vouchers

General Fund voucher numbers 413-459 totaling \$269,937.39

Water Fund voucher numbers 69-77 totaling \$2494.15

Sewer Fund voucher numbers 52-57 totaling \$1543.14

Water Capital Project voucher numbers 6-7 totaling \$28,418.00

### Transfers

From: A1990.4	\$6872.13	To: A1410.4	\$2000.00
		A3410.42	\$735.00
		A1210.4	\$16.34
		A8010.1	\$120.79
		A7310.4	\$4000.00

Approval to pay these vouchers and approve transfers was made on a motion by Trustee Brown, seconded by Trustee Edsforth and carried by all.

### Department Reports:

**Police:** Sargent Danko delivered the February report. There were 9 criminal cases for the month, 17 for the year, total of 4 arrested for the month. Traffic Safety Grant has allowed for more patrolling officers to monitor speeding in areas of Villagers' concerns. The reintroduction of a Police Blotter is in development.

**Fire:** Chief White delivered the February report; no new members, 26 calls, 437.5 training and activity hours, 128.18 emergency response, for a total of 565.68 hours. A \$5,129.05 balance to MES will be paid by the Angelo Foundation Grant. Deadline for the 2020 FEMA Grant is this week and just needs to be finished up before submitting. Asking permission to declare the Sea-Doo watercraft surplus. The low levels of the Battenkill causes gravel to interfere with the functionality of the craft, resulting in costly repairs. A couple of different water rescue options are available, one being an inflatable with a detachable motor. The estimate of this is \$5500. The proceeds from the sale of the Sea-Doo would be used for this purchase. Hoping to sell this craft for around \$2000. No local bids were received on radios or SCBA. Engine 321 pump shift control solenoid failed with repairs taking 6 days. Corona Virus update information from Washington County <https://washingtoncountyny.gov/1147/Coronavirus-Information> will be posted on the website.

**Resolution No.14 of 2020-Declaration of Surplus – Sea-Doo Watercraft from Village of Greenwich Fire Department** passed on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

**Resolution No.15 of 2020-Declaration of Surplus – 49 Radios and 7 SCBA Bottles from Village of Greenwich Fire Department to be listed on digital auction sites and sold to the high bidder** passed on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

**DPW:** Brian Buell delivered the February report: Pump testing for the new wells has occurred, results are forthcoming. Barton & Loguidice will then meet with the Village before the DOH meeting regarding findings and next steps. The Mayor asked about Thunder Mountain opening in the spring. For the time being, the road is impassable. Opening the site under supervision is an option under discussion. Recycling discussion can be had during the budget workshops.

**Youth:** President Mumby delivered February report: 356 attendees. Programs are all going well. The Board will discuss the virus situation tomorrow night. The plan is to mirror GCS policies on this and to keep everyone safe.

**Mayor:** Mayor Fuller delivered the February report: **Audit by the Comptroller's Office** We received the final report in early February, and we wrote and submitted our response and our remediation plans for both areas by the end of February. We will be putting some new processes in place in the office as a result of our audit. **Brownfields Opportunity Area Grant** We will be discussing our consultant agreement tonight. We haven't yet been assigned our Department of State representative, but should soon. Once that happens, we should receive a preliminary plan from the DOS. Then we will appoint the advisory committee, and we will begin work. **Member Item Grant through DASNY** We met with Rep. Woerner and staff, Jeremy Esposito here on February 28<sup>th</sup>. Rep. Woerner had some good suggestions about how to use the funds from her office and also gave us some really good ideas about finding ways to afford a renovation. **Main Street Anchor Grant and ESD;** We are still looking forward to an opening sometime in early spring. Progress is happening. **Converting Streetlights to LED and Natural Gas for the Village** We talked to Carrie's team about the lack of responsiveness from National Grid on both of these projects, and they said they would advocate for us. We are still waiting for word on both projects. **Village Personnel Policy** Our changes for the personnel policy are complete, and Trustee Robinson will explain the changes to us during this meeting.

#### **Old Business:**

**Greenwich Free Library Annual 2019 Report** delivered by Annie Miller. Thanks to the DPW for water emergency behind the library. Basement is fully renovated with 3 new meeting rooms, new exhibit space, book sale room and accessible bathroom. 7 Staff members and 90 volunteers. The main floor will be renovated. Grant is covering it with some matching funds. Next years operating budget will be about \$278,000. A private donation is \$30,000.

**Personnel Policy Revisions** from 2009 delivered by Trustee Robinson. All revisions were compared to the County policy. After questions and discussion finalizing specifics, the Mayor asked for a motion to accept the revised changes made by Trustee Brown, seconded by Trustee Edsforth and carried by all.

**New Business:** Don Fletcher from Barton & Loguidice provided some background on the Wastewater Planning Grant. He explained that the DEC has been cracking down on wastewater treatment plants, specifically disinfection prior to release. The Village of Greenwich came up on their list. Recommendation from DEC is to apply to the EPG program. B&L submitted the application over last summer. The \$30,000 grant with a 20% match was approved. B&L recommends to study the entire treatment plant, not just the end disinfection process. If enough grant money can be found, the corridor and sewer line can be redone. After the grant agreement is in place, the first \$15,000 gets wired, the balance is paid after the report is completed. The study will hopefully be done this summer. Mayor Fuller asked about the potential of in-kind services. The study part of the work, probably has little opportunity for in-kind. Once the main road is being worked on, there will be more opportunity.

**Resolution No.16 of 2020 ENGINEERING PLANNING GRANT – WWTP Study; Authorized Representative: RESOLVED that the Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Village of Greenwich’s obligations under the Grant agreement;** on a motion by Trustee Brown, seconded by Trustee Edsforth and carried by all.

**Resolution No.17 of 2020 ENGINEERING PLANNING GRANT – WWTP Study Engineering Agreement: a grant application to the NYS CFA program and was awarded a \$30,000 grant in December 2019 to prepare a Preliminary Engineering Report to study the WWTP and a portion of the sanitary sewer system; WHEREAS, THE Village will retain Barton and Loguidice, D.P.C. to provide engineering services to complete the Study and prepare a Preliminary Engineering Report for a Lump Sum cost of \$36,000** On motion by Trustee Brown, and seconded by Trustee Edsforth and carried by all.

**Resolution No.18 of 2020 ENGINEERING PLANNING GRANT – WWTP Study SEQR Type II WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; RESOLVED that the Village of Greenwich hereby determines that the proposed Sanitary Sewer Infiltration and Inflow Study is a Type II action in accordance with 6 NYCRR Section 617.5(c)(24) and (27) which constitutes the information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action; and conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action and is therefore not subject to further review under 6 NYCRR Part 617; MOTION BY Trustee Brown, SECONDED BY Trustee Edsforth, carried by all.**

**Resolution No. 19 of 2020 ENGINEERING PLANNING GRANT – WWTP Study 20% Local Match WHEREAS THE VILLAGE submitted a grant application to the NYS CFA program and was awarded a \$30,000 grant in December 2019 to prepare a Preliminary Engineering Report to study the WWTP and a portion of the sanitary sewer system; RESOLVED that the Village of Greenwich authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Sanitary Sewer WWTP Study. Under the EPG program this local match must be at least 20% of the EPG grant award of \$30,000. The source of the local match and any amount in excess of the required match will be cash. The maximum local match shall not exceed \$6,000 based upon a total estimated maximum project cost of \$36,000. The mayor may increase this local match thru the use of in-kind services without further approval from the Village of Greenwich on a motion by Trustee Brown, Seconded by Trustee Edsforth and carried by all.**

No sealed bids for surplus Radios and SBCA bottles.

Approval of low water cut-off parts for Village Community Center furnace. Bove Fuel submitted a \$1275.00 proposal. Two other vendors were queried, but no other proposals were submitted. Bove estimate approved on a motion by Trustee Robinson, seconded by Trustee Vandewater and carried by all.

### **Permits**

Tour of the Battenkill May 9, 2020 - **approved**

Comfort Food Give Hunger the Boot Campaign May 16-22, 2020 - **approved**

Comfort Food Coin Drop Saturday, June 6, 2020 Main Street - **approved**

Parks Permit App from Town 8/18/2020 - **approved**

Whipple City Parade June 19, 2020 - **approved**

Whipple City Park Permit June 19-20, 2020 - **approved**

Wedding Ceremony Mowry Park May 30, 2020 – **approved**

### **Public Comment**

Lorraine Ballard from Battenkill Conservancy wanted to pin down when the 14 banners will go up. The DPW has discussed and will make sure the banners are up by May 1<sup>st</sup> pending schedule of bucket truck availability. Battenkill access sign placement was discussed. Thunder Mountain and Rock Street Park placement was discussed. Sidewalk replacement was discussed for the Town bridge in Middle Falls. Mayor Fuller agreed that sidewalks are an important issue, but that location is very much outside of the Village purview. Dog park options were discussed including Mill Hollow.

The Board closed the public meeting at 8:40 PM on a motion by Trustee Brown, seconded by Trustee Vandewater and carried by all. The Board entered into executive session requested by Mayor Fuller to discuss personnel issues.

The public meeting resumed at 9:03 PM on a motion by Trustee Brown, seconded by Trustee Edsforth, and carried by all.

The meeting was adjourned at 9:03 PM on a motion from Trustee Brown, seconded by Trustee Vandewater, and carried by all.

Respectfully Submitted,

Jane Dowling