

## Minutes - Regular Board Meeting Village of Greenwich

October 5, 2020

Regular Meeting

The regular meeting of the Board of Trustees of the Village of Greenwich met October 5, 2020. Present were Mayor Fuller, Trustees Brown, Robinson, Tefft, as well as Sargent Danko, Superintendent Flynn, Attorney Kelly, Fire Chief White, James Mumby and Treasurer Prime. Trustee Vandewater attended via digital platform.

Mayor Fuller opened the Organizational meeting at 7:00 PM.

### Organizational Meeting – see attached

This meeting is being held on this date in October due to the postponing of Village elections due to Covid.

Oaths of Office were administered prior to the Board Meeting on October 5, 2020.

The following appointments were made by the Mayor and approved on a motion made by Trustee Brown, seconded by Trustee Robinson, and carried by all.

Village Clerk	6 mo	Jane Dowling
Village Treasurer	6 mo	Karen Prime
Deputy Clerk	6 mo	Karen Prime and Rebecca Brown
Deputy Treasurer	6 mo	Rebecca Brown and Jane Dowling
Court Clerk	6 mo	Joanne McDowell
Village Attorney	6 mo	Kelly & Sellar Ryan PCCC (billing rate \$125/H)
Health Officer	6 mo	William Sarchino
Dog/Animal Control	6 mo	Shannon Celeste-Hahn
Zoning Officer	6 mo	Eric Becker

The following appointments made by the Mayor:

Deputy Mayor	6 mo	Cathy Brown
Budget Officer		Cathy Brown
Public Works		Vandewater (water/street/sewer)
Police		Brown
Fire		Robinson
Buildings & Beautification		Robinson & Brown
Youth & Seniors		Tefft & Robinson
Tech & Grant Seeking		Vandewater & Tefft

The following appointments were made by the Mayor and approved on a motion by Trustee Robinson, seconded by Trustee Brown, and carried by all.

Regular meeting night	2 <sup>nd</sup> Monday of each month (subj. to change)
	Audit Vouchers 6:15pm prior to meeting
Official Depository	Glens Falls National Bank per investment policy
Official Newspaper	Eagle
Mileage rate	\$0.57.5 per mile (subject to change per IRS)
Meals	\$15.00 per meal, not to exceed \$46.00 per day

Advance approval authorizing payment of the following claims made on a motion by Trustee Brown, seconded by Trustee Tefft, and carried by all.

Public Utility Services

Postage

Permits

Waste Management

Schools

Training & Conferences

Medical premium

All such claims shall be presented at the next regular meeting for audit

The Board of Trustees will review the following policies over the next few months:

Investment policy

Animal Control Law

Current Rosters: Approve and accept current rosters of Fire Department and Department of Public Works made on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

Police – next meeting

Fire

DPW

The regular meeting of the Board of Trustees began at 7:14PM.

### **Vouchers**

General Fund Voucher numbers 153 - 200 totaling \$66,070.85

Water Fund Voucher numbers 25 - 30 totaling \$2,302.96

Sewer Fund Voucher numbers 20 - 22 totaling \$1069.37

H Fund Voucher numbers 10-11 totaling \$136,412.17

### **Transfers**

FROM: A1990.4 \$1814.22 TO: A9050.8 \$1814.22

A600 \$52.20 TO: A1450.4 \$52.20

Mayor Fuller asked for a motion to pay these vouchers. Trustee Brown made this motion, seconded by Trustee Robinson and carried by all.

### **New Business:**

**Water Improvement Project-** Roy Richardson of Barton & Loguidice presented a brief summary of the Water Project to date. He presented an updated timeline for installation, which should take place in early 2021. Installation should take approximately 120 days. The goal is to have at least three firms bidding on the project.

**Resolution: No.43 of 2020 Approve Water Meter Purchase Contract No.4A** Passed on a motion by Trustee Robinson, seconded by Trustee Robinson. Trustee Tefft abstained.

**Resolution: No.44 of 2020 Approve Water Meter Installation Bid Package 4B** Passed on a motion Trustee Robinson, seconded by Trustee Robinson. Trustee Tefft abstained

**Resolution: No.45 of 2020 Increase Zoning Officer Compensation.** The background of this increase is due to an increase in the volume of permits and inquiries. Trustee Tefft suggested that the Zoning Officer keep a log which was met with agreement by other Board members. Resolution passed on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

### **Department Reports:**

**Fire:** Chief White delivered the September report; no new members, 27 calls, 589.95 training and activity hours. Purchases; MJ Burden Inc. \$4500, minus a \$1500 discount.

**Police:** Sargent Danko delivered the September report. There were 11 criminal cases for the month, 94 for the year, total of 6 arrested for the month. Domestic violence, criminal mischief, DMV related, and trespass issues have been the incidents handled. Traffic sign data attached. The need for Crossing Guards are an ongoing issue. Another ad will be posted on the website.

**8:00pm - Public Hearing to Consider the Approval of the Formation and Incorporation of the Greenwich Fire Department, Inc.** Motion to open Public Hearing made by Trustee Brown, seconded by Trustee Robinson. A short discussion of Village responsibility to audit Fire Department books, which are currently audited by an independent source. No public comment made. Public Hearing closed on a motion by Trustee Brown, seconded by Trustee Robinson. Resolution passed without Public Comment on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

**Resolution: No.46 of 2020 Approves the formation of the Greenwich Volunteer Fire Department, Inc. pursuant to Not-for-Profit Corporation Law §404(f).** Passed on a motion by Trustee Robinson, seconded by Trustee Brown and carried by all.

**DPW:** Superintendent Flynn delivered the September report. Hydrants will be flushed in the next couple of weeks. The department is Covid compliant with appropriate record keeping to NYS standards. Superintendent Flynn's sewer license is good through 2025. Hannaford is paving their parking lot and needs Village water and will follow-up with them tomorrow.

**Youth:** President Mumby delivered the September report: GYC will open October 7<sup>th</sup> as long as the school remains open. The plan is to open Monday, Wednesday and Friday with time in between to clean. There will be 15 stations with a range of masks and sanitizers and plexiglass. The hours will be 9am to 3:30 pm with special programs on Saturdays. Food will be provided in individual servings. An air-filtration system is in place. A doorbell has been installed. Three contact phone numbers are required. In case of illness the child will be sequestered on the third floor with a staff member.

**Mayor:** Mayor Fuller delivered the September report: **Water Project** The water project is moving ahead, and we are looking forward to replacing the water meters soon. The resolutions passed this evening will move us ahead in the process. **Main Street Anchor Grant and ESD** The CO has been issued for Wallie's and the owners will be issuing a press release in a few weeks. Work proceeds on 73 Main Street. **Converting Streetlights to LED and Natural Gas for the Village** We are in the process of reviewing the proposal that we received from National Grid for procuring the streetlights, which we plan to convert to energy-saving LED fixtures. **Member**

**Item Grant through DASNY** Delays in the state funding process are affecting all the DASNY funding. **AGFTC Grant** We understand that we are on the fall agenda. The background is that we received a grant to update our zoning in the business district, and we reviewed the RFP for vendors. **E/V Charging Stations** We won the National Grid grant to pay for most of the electrical work for the charging stations that will be located in our parking lot. Work on the electrical work has begun. The next step is to apply for NYSERDA funds to pay for the stations; we have begun the application process. As we discussed last month, users pay directly to ChargePoint, and the company sends 90% of the revenues to the Village. Since won the funds from National Grid, if we get the NYSERDA grant our costs will be minimal. **Brownfields Opportunity Area Grant** We have had word from the Dept. of State that the documents for this grant should be complete by the end of the year, and after that we will move forward with forming the oversight committee. We are still operating under the assumption that this will happen.

**Old Business:**

**Snow and Ice Contract for the 2020/2021 year.** Approved on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

**Water Billing: 3<sup>RD</sup> trimester of 2020. 10.1.2020 - Water Sewer Billing Total \$126,331.39, Water \$74,592.13, Water Reserve \$11,383.82, Sewer \$30,016.88, Sewer Reserve 3,279.18, Arrears \$7,059.39 - Billing Accepted** on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

**Resolution: No 47 2020 – The Board of Trustees of the Village of Greenwich does hereby authorize Mayor Pamela Fuller to sign the Library Agreement with the Greenwich Free Library for fiscal year 2020-21.** Passed on a motion by Trustee Robinson, seconded by Trustee Brown and carried by all.

**Permits:**

- The Greater Greenwich Chamber of Commerce has submitted a Parade Permit for October 25, 2020 for a Halloween Parade. The Parade will start at Main and Washington and end at the Town Office Building parking lot. No rain date is scheduled. The use of masks was discussed with Attorney Kelly; acting on behalf of the Chamber, agreed that masks should be made available and their use enforced. Permit was approved on a motion by Trustee Brown, seconded by Trustee Tefft and approved by all.
- Christopher Bischoff has applied for a new On-Premise Alcoholic Beverage License for Elasser's Beim 111 at 111 Main Street. He has provided the Board with a 30-Day Advance Notice submitted on 10/5/2020
- Battenkill Community Service has submitted a proposal to clean the entrance of Thunder Mountain. Approved.

**Public Comment:**

Holly Harris of 106 Main Street spoke to the Board regarding the burden of the sewer unit billing amount, as it relates to a low-volume user, an unoccupied unit or a landlord trying to be fair to tenants who are not able to open a business due to Covid.

**Water and Sewer Penalties:** A short discussion took place on the hardship levied on the public due to Covid. Motion to waive late fees for the current billing cycle was made by Trustee Brown, seconded by Trustee Robinson and carried by all.

**Special Water Rate Meeting** will take place on November 5<sup>th</sup> at 7:pm.

**9:22pm** – Motion to adjourn **by** Trustee Brown, seconded by Trustee Tefft and carried by all.

Respectfully Submitted,

Jane Dowling