

## Minutes - Regular Board Meeting Village of Greenwich

Organizational / Annual Meeting

April 12, 2021

Public Hearings 6:45 and 6:55

<https://zoom.us/j/92423766563?pwd=aHhDZkFiVEYraDRtRnJYRTZ6dTR3QT09>

The regular meeting of the Board of Trustees of the Village of Greenwich met April 12, 2021 on a virtual platform due to Covid concerns. Present were Mayor Fuller, Trustees Brown, Vandewater (late join), Robinson, Tefft, as well as Sargent Danko, Attorney Kelly, Superintendent Flynn, Deputy-Chief Buell, Treasurer Prime and CCGY President Mumby.

Mayor Fuller opened the Public Hearing at 6:45pm.

### **6:45 pm Public Hearing – Local Law #2 of 2021 Tax Cap Override – No public comment**

Mayor Fuller asked for a motion to end the Public Hearing on the Tax Cap Override, made by Trustee Brown, seconded by Trustee Tefft and carried by all.

### **6:55 pm Public Hearing – 2021/2022 Tentative Budget – No public comment.**

Treasurer Prime explained that the New York State budget was passed, restoring complete AIM funding to municipalities. 7:00pm Mayor Fuller asked for a motion to end the Public Hearing on the budget. Made by Trustee Brown, seconded by Trustee Robinson and carried by all.

Mayor Fuller called the Organizational meeting to order.

The Following Appointments made by the Mayor, which need approval by Board Resolution: Made by Trustee Brown, seconded by Trustee Tefft and carried by all.

Village Clerk	2 yrs.	Jane Dowling
Village Treasurer	1 yr.	Karen Prime
Deputy Clerk	1 yr.	Karen Prime and Rebecca Brown
Deputy Treasurer	1 yr.	Rebecca Brown and Jane Dowling
Court Clerk	1 yr.	Joanne McDowell
Village Attorney	1 yr.	Kelly & Sellar Ryan PCCC (Hourly Rate: \$125/hr. effective 6/1)
Health Officer	1 yr.	William Sarchino
Dog/Animal Control	1 yr.	Shannon Celeste-Hahn
Zoning Officer	1 yr.	Eric Becker

Appointments made by the Mayor:

Deputy Mayor	1 yr.	Cathy Brown
Budget Officer		Cathy Brown
Public Works		Vandewater (water/street/sewer)
Police		Brown
Fire		Robinson
Buildings & Beautification		Robinson
Youth & Seniors		Robinson
Tech & Social Media		Tefft
Grant Seeking		Tefft

Designations made by the Mayor but needs approval by Board Resolution:

Regular meeting night	2 <sup>nd</sup> Monday of each month (subj. to change) Audit Vouchers 6:30pm prior to meeting or earlier for virtual
Official Depository	Glens Falls National Bank per investment policy
Official Newspaper	Eagle
Mileage rate	\$0.57.5 per mile (subject to change per IRS)
Meals	\$15.00 per meal, not to exceed \$46.00 per day

Advance approval authorizing payment of claims:

- Public Utility Services
  - Postage
  - Permits
  - Garbage Disposal Fees
  - Schools
  - Training & Conferences
  - Medical premium
- All such claims shall be presented at the next regular meeting for audit

The Board of Trustees will review the following policies over the next months:

- Zoning law
- Animal Control
- Ordinances

Current Rosters:

- Police
- Fire
- DPW

Mayor Fuller asked for Board approval of the above designations made on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all. Trustee Brown made a motion to adjourn the Organizational Meeting and commence the Regular Meeting, seconded by Trustee Tefft and carried by all.

### **Vouchers**

General Fund Voucher numbers 406 - 454 totaling \$67,105.01

Water Fund Voucher numbers 77 - 85 totaling \$3,376.33

Sewer Fund Voucher numbers 62 - 66 totaling \$2,132.96

Mayor Fuller asked for a motion to pay these vouchers, which she signed earlier in day. Trustee Brown made this motion, seconded by Trustee Robinson and carried by all.

### **Department Reports**

**Fire:** Deputy Chief Buell delivered the March report. No new members – 27 calls. 11 EMS, building fire 3, 2 power lines down. Water rescue boat purchase- three quotes for a Striker inflatable boat \$2,838.15. A motor will also need to be purchased. No acceptable offers have received for the surplus rescue truck. Board approved an extension on bidding until the May meeting. Cable TV for the Fire Station – looking for Spectrum app. Community CPR will start up on the 15<sup>th</sup>, to be continued monthly.

**Police:** Sargent Danko delivered the March report. There were 14 criminal cases for the month, 34 for the year, total of 7arrested for the month. Domestic violence, drug possession, and grand larceny were

the incidents handled in March. Traffic tickets – 31. Wish to hire retired NYS Trooper Kevin Saunders for Town of Greenwich Court Officer. His salary will be reimbursed to the Village from the Town. Trustee Brown made a motion to hire Kevin Saunders as Court Officer, seconded by Trustee Robinson and carried by all. Mayor Fuller spoke about the need for website changes to reflect Police Reforms, policies and procedures. There will also be clarification on how police complaints are handled.

**DPW:** Superintendent Flynn delivered the March report verbally. Spring Clean-Up week is this week. Hydrant flushing will take place this coming Sunday night and Monday night. A trailer purchase is in the works. Water meters are currently being installed. A lumber company from Brattleboro has assessed the wood at Thunder Mountain and a proposal is forthcoming. Mayor Fuller commented that the use of all-terrain vehicles on Thunder Mountain trails are doing damage. Attorney Kelly pointed out the use of these vehicles is prohibited under our Public Parks Law. No signs are currently in place. The need for surveys of Village properties was discussed, with Thunder Mountain as a priority.

**Youth:** President Mumby delivered the March report. Attendance is up by 30 from the prior month. Pottery with Emily Crawford has been popular. The installation of garden beds on the side of the Community Center will commence shortly. A Youth Leadership program has been proposed and merits further discussion.

### **Mayor Report – Mayor Report – April 12, 2021 - Police Department Reform and Reinvention**

**Collaborative** After the public meeting and adoption of the reformation plan by the Board of Trustees, on March 25<sup>th</sup>, I implemented some final edits. We submitted the final report and plan certification form to the Director of the New York State Division of the Budget before the deadline of April 1, 2021. Jane Dowling and I are working to set up a page on the website where we can post more information and resources for the police department. This will include updated complaint forms, one for general feedback for the Village, including the Police Department, and one for complaints about a specific encounter with the PD. **AGFTC Grant** Work on the zoning update for the business district, which is the subject of this grant, is proceeding. We expect to see a report on the work this month. **Brownfields Opportunity Area Grant** We held the introductory committee meeting for this grant on March 10<sup>th</sup>, with most of the committee members in attendance. The Chazen group is in the investigatory stage and has been interviewing stakeholders in the study area as well as conducting a survey of resources. Village Clerk Dowling is working on adding a page on our website with the information about this grant, and we will publish ongoing findings as they become available. **Water Project** - The water meter work is beginning this week. The water main work will begin in later in the year. B&L representatives will be presenting at this meeting and will report to us about the work plan for the stages of the project. **Main Street Anchor Grant and ESD** - The grant for Wallie's is complete, and we are waiting for a definite opening date. Work on 73 Main Street proceeds, and we expect that grant to be complete later this summer. **Converting Streetlights to LED and Natural Gas for the Village** We signed and submitted the contracts with both National Grid and NYPA. This process will take a while to start, since it depends on work that National Grid must do, but we've done our part to launch it. **E/V Charging Stations** The grant application for the funds from NYSEDA has been approved, and installation of the charging stations will take place in a few months. We have received funds for both the stations and the installation, with some work planned to be provided by our DPW team. **Dog Park** - Our Village Clerk and I have attended meetings with the Town for their dog park planning, to share in the learning and their process. We are exploring a location near Rock Street Park, where the Village owns a property that we think would be appropriate for our park. We also discussed the process with our insurance agent and discovered that the most important factor is correct signage. We will continue to work on the project this month. **Village Insurance** Village Clerk Dowling and I met with our insurance

representative from Northern Insurance to discuss renewal of our liability insurance through NYMIR. Thank you to the department heads for providing information about their inventory. We received the proposed new policy and will be working on finalizing that in the next month.

#### **Old Business:**

- **Construction Phase Proposal for the Water Improvement Project** – Don Fletcher from B&L informed the Board that the proposal for the inspection and administration for the contracts for the next phase of the projects will be presented at the next meeting.
- **Karen Clark on the Wastewater Planning Project.** She pointed out that the current plant is a single train treatment system. The major downside of this type of system is; when one part of the plant goes down, the whole system is affected. The plant is nearing the end of its useful life due to a number of factors. The original manufacturer doesn't support this process any longer, therefore finding parts has become difficult. A couple of different plant options are being explored. The forthcoming report will be two tiered: Step one is: disinfection, which is part of the requirement by 2024. Step two is a Master Plan. To be presented at the Special Meeting next week.

#### **New Business:**

- **Resolution No 12 of 2021: Adopt Local Law #2 of 2021 Tax Cap Override** passed on a motion by Trustee Brown, seconded by Trustee Vandewater and carried by all.
- **Year-end meeting:** Thursday, May 27 at 6:45pm.
- **E-Waste event May 14 -15 on Abeel Ave.**
- **Cyber Insurance** has been offered by our insurance carrier. More information is needed to discuss.
- **American Rescue Bill:** The Mayor feels a public process should be part of the decision-making in the spending of the monies from this bill. She requested that Board members spend some time thinking of projects which this funding could help. More information is needed which will inform the process.

#### **Permits:**

- Parade Permit- Tour of the Battenkill date change to June 19<sup>th</sup>. Approved.
- Give Hunger the Boot 5/17-6/21. Coin drop 6/5/21. Approved
- Peddler's Permit Paul Moss Ice Cream. Approved

#### **Correspondence**

- Kim Gannon Memorial Scholarship for the Performing Arts.
- Norma A. Gannon Memorial Scholarship for Community Service. Both \$500.00 scholarships are approved on a motion by Trustee Brown, seconded by Trustee Tefft and carried by all.

**8:39pm** – Motion to adjourn by Trustee Brown, seconded by Trustee Robinson and carried by all.

Respectfully Submitted,

Jane Dowling