

Regular Meeting of the Village Board of Trustees
August 14, 2023
7:00 pm

The regular meeting of the Board of Trustees of the Village of Greenwich was held August 14, 2023 in the Board Room at 6 Academy St. Present were Mayor Fuller, Trustees; Robinson, Grimmke, Brown, as well as President Jim Mumby and Attorney Kelly. Trustee Vandewater, Sergeant Danko, Chief White and Superintendent Flynn were absent. Mayor Fuller opened the meeting at 7:00 pm.

Vouchers

General Fund Voucher numbers 72 through 124 totaling \$51,971.34

Water Fund Voucher numbers 11 through 19 totaling \$3,080.71

Sewer Fund Voucher number 9 through 13 totaling \$3,059.41

Capital Fund H-2 (NYMS) Vouchers 5, 7, 8, totaling \$48,788.80

Capital Fund H-3 (Sewer Improvements) Voucher number 6 totaling \$27,080.50

Transfer of \$164.50 from A1990.4 to A1362.4

Transfer of \$85.93 from A1990.4 to A1210.4

Motion to approve paying the vouchers was made by Trustee Grimmke, seconded by Trustee Brown and carried by all.

Department Reports

Fire: Assistant Chief Smith delivered the July report: no new members. EMS calls – 38. Fire related calls - 18. Emergency response hours – 121.15, training hours and activity – 413.5, for a total of 534.65 hours. Big month for purchases and bills. SCBA bottles, apparatus repairs on E-3, L-4 and R-8, portable radio batteries, hose testing and MJ Burban Inc grant writing. Seeking approval for purchase of six sets of gear from MES.

Motion to approve purchase of six sets of gear from MES \$17,383.44, which is the lowest of three quotes, so moved by Trustee Brown, seconded by Trustee Robinson and carried by all.

Police: Trustee Brown delivered the June/July report: June-16 and July-9 cases reported to the DCJS making the total reported for the year; 73 cases. Arrests June-4 and July-5 with a total of 19 arrests for the year. Calls for service- 891 for the year 2023.

DPW: Working Supervisor Mike Smith delivered the July report: Routine work carried on with the exception of repair and rebuild of water tower road, with thanks to the Towns of Easton and Greenwich Highway Departments for their help and equipment. Two catch basins will be installed on lower Corliss Ave this week.

Youth: President Mumby delivered the July report: new website is up and is securely set up to accept donations. Current programs are well attended including splashpad Tuesdays, Community Garden, and a program about growing and eating from the garden.

Mayor: Mayor Fuller delivered the July report: **WQIP Grant.** The Village, working with our consultants at B&L, submitted a grant application for a new salt shed for the DPW. Our current shed has reached a critical stage. We should hear about whether our application is successful by the end of the year.

Restore New York -Round 6 (Wilmarth): Work continues on planning for this project, with 3 properties to be repaired and rebuilt. - Round 7 (Brian & Megan): Kick off meeting with ESD was held this past month. Project is progressing (since all costs incurred since the January application submittal are eligible for reimbursement). Megan added that the laundry will open by September. **Water Project** The RFPs for pipe installation have been reviewed and edited; They should be ready for release on August 21, which will mean that bid deadline will be September 21. We will hope to award the contract at our October meeting. **Sidewalks** We received the Multi-Modal Sidewalk Grant packet and detailed application, and Trustee Grimmke is in the process of completing that for submission to the Department of Transportation and Carrie Woerner's office **Hayes Reservoir Timber Harvest** - Bids came in from 4 timber harvest companies, and we plan to award the contract tonight. **New York Main Street Grant** Our current New York Main Street grant continues, with the participants planning to complete work by the end of 2023. **BOA Pre-Development - Grant** This is the joint grant that we received with the Town to move several of the projects from the revitalization plan forward. The Town of Greenwich signed the contract with LaBella at their August meeting. We will discuss the resolution that will split the local match between the Village and the Town tonight, as we did for the earlier BOA grant for which the Village was the lead agency. Our contribution will be partly in-kind services, with cash contributions making up the difference between in-kind documentation and cash. The result of this grant will be a proposed update to the Village Zoning code, which we will need to adopt, and a detailed plan and estimate of costs to extend the wastewater infrastructure to the Dunbarton site. **Wastewater System** - B&L working on all the documents for EPA for the STAG grant. Big picture we are looking at a November submission to the DEC for their review and the assuming they turn it around in a reasonable time we would be bidding in Jan/Feb 2024 to get ready for next year's construction year. **Converting Streetlights to LED Fixtures** We would like to have the Batten Kill bridge lights become part of our contract with NYPA. In order to include the bridge lights in our contract for maintaining our lights, NYPA would like us to approve making bridge repairs from the project's contingency funds. As of now we haven't utilized any of the contingency funding on the project. An authorization of \$3,000 from the project's contingency would cover any 'simple' repairs (remaking connections, replacing fusing, small accessible wire replacements, etc) – this will allow us to execute repairs that would not require excavation, conduit replacement, replacing fixtures or poles, etc. **EPA Grant for Phase 2 Assessment of the Dunbarton Mill Site** The Phase I Environmental Site Assessment (ESA) was submitted to the EPA on May 26. Consistent with EPA input, the structural and asbestos assessments will not be initiated until after the EPA completes the Phase I ESA review. We met with our EPA rep and our consultants on August 3, and we expect to receive the EPA review within the next 2 weeks. Once that is approved, the Phase I review will be completed. At this time, LaBella anticipates that Phase II field work is expected to begin in September, instead of early August, but this would be extended further if debris piles are removed from around the mill building prior to conducting Phase II sampling. LaBella is submitting required quarterly reports into EPA's ACRES program. The Village, EPA, and LaBella participate in monthly. **Parks and Recreation Areas Task Force** The task force will meet on August 28th, discuss the results of the surveys, and plan for next steps. **Town-Village Comprehensive Plan** The draft Comprehensive Plan for the Town and Village of Greenwich will be complete this month and available on our websites by August 18th. On August 28, the meeting of the Comprehensive Plan committee will also be a public hearing for the public to ask questions and make comments. Any Committee/public feedback on the draft Plan will be incorporated into an updated document to be shared with the Town and Village Boards before their September board meetings. The Town and Village will hold a joint Public Hearing on the Comp Plan in

October – aiming for 10/16. This is another opportunity for the public to provide comments before adoption. **AGFTC** - We are waiting for word about launch of the new study about connections for biking and walking trails; we expect this to happen in the fall. The first phase will be requests for proposals for the work.

Motion to approve the expenditure of up to \$3,000 from Contingency Funds from the LED Project contingency funds to repair the lights on the Brian Buell Bridge so they can be included in the NYPA contract for the project. Trustee Brown made the motion, Trustee Grimmke seconded and carried by all.

New Business:

- **Resolution No 24 of 2023** – Adopting Dual Check Signing Requirement so moved by Trustee Grimmke, seconded by Trustee Robinson and carried by all.
- **Resolution No 25 of 2023** – Adopting Meeting Procedures for Public Comment on a motion by Trustee Grimmke, seconded by Trustee Robinson and carried by all.
- **Gazebo Project** – Ken Facin and Megan Davis proposed creating a committee to update and restore/replace the Gazebo in Mowry Park. This would be an effort which would be funded by donations with zero taxpayer outlay.
- **Motion to approve formation of Gazebo Committee** by Trustee Robinson, seconded by Trustee Brown and carried by all.

Old Business

- **Forestry Bid Award** – Jim Allen of Allen Forestry introduced the 4 bids received to harvest timber at the Hayes Reservoir property. The bids ranged from a high of just under \$179,000 to just under \$96,000. There is a possibility of another \$20,000 or so depending on some extras added in. The top bidder estimates the harvest will take approximately 3-4 months. He would be ready to go around September 1 and has a reputation of being fast. The neighbor's driveway has a large rock, which is potentially in the way of large vehicles passing in and out, which will be addressed with the homeowner. A truck route will be established after consulting with Town and Village officials and highway departments. The contract will be reviewed by Attorney Kelly. Jim Allen will have the performance bond in his name. Once the project has started, Jim will be onsite about 4 days a week. The gate will be locked with keys distributed as needed to keep the property secure.
- **Motion to approve high bidder Sweeney Tree & Land Management** as winner of the Timber Contract made by Trustee Grimmke, seconded by Trustee Brown and carried by all.
- **Fuel Bid awards.** A comparison with state contract was searched for the same dates as the bid requirements. The 3 vendors were competitive or beat the state price.
- **Motion to award fuel bids as follows:** Propane to GA Bove, diesel to John Ray and Sons and fuel oil to Braymer Fuels for the period of August 15, 2023 to August 2024. Motion made by Trustee Brown, seconded by Trustee Grimmke and carried by all.
- **Resolution No26 of 2023 - Budget Modification** of \$14,000 to pay for the Village portion of the creation of the Comprehensive Plan in conjunction with the Town of Greenwich. Made on a motion by Trustee Brown, seconded by Trustee Grimmke and carried by all.
- **Resolution No27 of 2023 – BOA Implementaton Grant MOU with Town of Greenwich.** Made on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.
- **Resolution No28 of 2023 – BOA Implementation Grant Cost Sharing.** Made on a motion by Trustee Brown, seconded by Trustee Robinson and carried by all.

Permits

- **Park Permit addendum** – Approved Mowry Park use on September 16 with additional rain rate of Saturday, September 30. Same hours: 9:00-5:00. Approved

7:58 Motion to close Regular Meeting made by Trustee Brown, seconded by Trustee Robinson and carried by all.

Motion to go into Executive Session made by Trustee Brown, seconded by Trustee Robinson and carried by all.

Executive Session – Personnel Issue. Attended by Attorney Kelly, Mayor Fuller, Trustees Brown, Grimmke and Robinson.

8:15 Motion to close Executive Session.

Motion to appoint Bethany Tyner Treasurer.

8:15 Motion to close meeting.

Respectfully submitted

Jane Dowling – Village Clerk